



# COVID-19 Essential Visitor Training

*Updated July 23, 2020*

Please note the COVID-19 Screening Questionnaire forbids visits from persons who have had known exposure to persons with COVID-19 within the past 14 days, or who are exhibiting symptoms of illness consistent with COVID-19.

Thank you for your understanding.

*Our top priority, as always, is the protection and security of our associates, customers, vendors, and all that enter our buildings. Given the COVID-19 situation, Park is taking extra precautions through implementing the following procedures:*

# Visitor Protocol

- Normal visitation to our facilities is not permitted until further notice. Tours are not allowed.
- All visitors will be asked to complete an online COVID-19 Visitor Questionnaire prior to coming onsite. The questionnaire is available at Park's website at: <https://www.parkindustries.com/covid-19-visitor-questionnaire/>

*We ask that any person that answered 'Yes' to any of the questions notify the Park associate they were planning to visit immediately and reschedule their visit to Park.*

**In accordance with the Face Covering Requirements and Recommendations under Executive Order 20-81, all visitors will be required to wear a face covering while on Park Industries property.**

**We will have disposable masks available for visitors. Visitors include, but are not limited to vendors, suppliers, contractors, and customers.**



**STAY SAFE MN**

For your safety, specific entry and exit points have been established.

Please stay within the areas designated for your visit and use the designated entrance, exit, and restrooms throughout your stay.

**ENTRANCE  
ONLY**

*The host for your visit will apprise you of the specific routes based on the purpose for your visit and the areas you will have access to.*

All visitors to Park Industries will be required to wash their hands prior to or immediately upon entering the facility.

Hand sanitizer is available for hand hygiene in areas where needed and can be used in place of soap and water if hands are not visibly soiled.

# Hand Washing Instructions



Wet hands with water and enough soap to cover all surfaces



Rub hands palm to palm, also with fingers interlaced for 20 seconds



Rinse hands with running water



Dry your hands thoroughly with a single use towel

**Remember we are all in this together!**

SAFETY 

Please follow all instructions to cover your mouth and nose with your sleeve or a tissue when coughing or sneezing and avoid touching your face with your hands, particularly your mouth, nose and eyes.

Please dispose of tissues in the trash and wash or sanitize your hands immediately afterward.

# Personal Hygiene Tips



When sneezing or coughing, cover your nose and mouth with the inner angle of your arm or with a disposable handkerchief.



Don't touch your face including your mouth, ears, eyes and nose.

SAFETY 



In addition to social distancing, visitors will be required to wear a face covering at all times upon entering the building. Face masks will be provided if needed.



**Face Coverings are required**



**Visitors are required to wear a face covering in addition to social distancing.**

SAFETY 



Please refrain from shaking hands during your visit.

It is required to maintain a minimum distance of 6 feet from one another at all times.



**Please Practice  
Social Distancing**

**Remember to stand 6 feet apart**

SAFETY 

If you develop symptoms of COVID- 19 within 14 days of visiting our facility, we ask that you please notify your Park Industries contact immediately.

Stay Safe and Strong!

Please visit Park Industries online at:

[www.parkindustries.com](http://www.parkindustries.com)



## **PARK INDUSTRIES® RESPONSE TO COVID-19**